



PHILIPPINE VENDING CORPORATION
CLIENT INFORMATION SHEET

Dear Valued Client,

As our valued client, we would like to have updated information about you and your company. Your assistance by the way of completing data as soonest possible time will be greatly appreciated.

DATE : _____

OUTLET INFORMATION

Outlet Name	:	
Company Name	:	
Complete Address	:	
Delivery Address	:	

Tin Number	:		VAT Number	:	
SEC Reg. No.	:		DTI Number	:	

Note: Please submit BIR Certificate of Approval if you are VAT Exempted taxpayer.

ACCOUNT CONTACT

Contact Person	:		Office Phone	:	
Email	:		Home Phone	:	
Mobile No.	:		Fax No.	:	

COLLECTION CONTACT

Contact Person	:		Office Phone	:	
Email	:		Home Phone	:	
Mobile No.	:		Fax No.	:	
Follow-up Schedule	:		Collection Day	:	

SUPPLIER REFERENCE (please list three major suppliers)

Name of Supplier	Contact Person	Contact No.	Terms

BANK REFERENCE (please list three major banks)

Name of Bank and Branch	Account Number	Contact Person	Contact No.